

## **Board of Public Affairs Meeting June 11, 2024**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson  
Jeffrey Snyder  
Barbara Bailey

Also attending: Jr. Plant Operator Jason Hartman, Asst. Clerk Mary Ann Gray, Mayor Peter Wilson, Minister Bob Garwood and Councilperson Susan Temple.

The meeting was called to order by Chairperson Hoover.

Prayer was given by Minister Bob Garwood.

Correction to the minutes of the May 28, 2024, meeting is "**Meeting adjourned by Jeffrey Snyder**" not by Chairperson Hoover. Minutes accepted as corrected.

**Recognize Guests from floor – None**

### **Operator's Report**

#### **Regulatory Compliance**

1. We have submitted our May OEPA Water reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
4. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Our crews continue to check streets for what type of service lines we have as the schedule allows.

#### **Projects**

1. North End Pressure Project – Maguire Iron crane was onsite last week and raised the tower. Xpress did come last week to move a couple of items at the fairgrounds.
2. St Rt 45 and Adams Rd Line extension – No new updates.
3. North Market St Sewer- Design engineering continues. Last week Howells and Baird did have some of the lines camera to help with the design engineering.
4. 9177 St Rt 45 water line repair easement- No new updates.
5. Grant St Bridge – Work continues on the bridge. Due to some engineering issues Chris spoke with the contractor, ODOT, Ohio EPA, and Mayor and it has been decided to install a temporary water line during the construction of the first phase of the bridge. The village has received a change order and will be discussed at the council meeting. We will be switching over to the temporary line at 2am on Thursday morning. This will cause us to possibly have a depressurization to the residents that are supplied by the reservoir. We have hung door hangers on all affected customers' structures.
6. Pritchard St Bridge- Chris is currently reviewing plans for the relocation of the water line.

### **Infrastructure Maintenance**

1. We are still waiting for the road department to schedule the blacktop for our hole at High St and Cherry St.

## **Curb Stops**

1. We replaced a curb stop at 314 N Market St

## **Ongoing Responsibilities**

1. Our crew performed 7 shut offs.
2. Chris and Jon continue to work with the owner of 960 N Market St Chris spoke with the contractor last week and they are getting ready to install the new grinder pump.
3. Chris continues to work with ACI on our SCADA upgrade and repair. We are just waiting for Vik to come in and do the switch over.
4. Our new Pall Computer has arrived, and Chris is working on getting it installed.
5. We continue to mow and trim our holdings.

## **Time Off**

Chris will be on Vacation June 5<sup>th</sup> to June 12<sup>th</sup> and out of town. Mike and Jason will be covering what hours and visits Chris is not able to get done before he leaves.

Jim will be on Vacation June 17<sup>th</sup> to June 21<sup>st</sup>.

Jim will be on Vacation July 1<sup>st</sup> to July 5<sup>th</sup>.

## **Clerk's Report**

New phone system was installed at Village Hall. Ben Black and his staff are working on current problems with it. Also getting questions if bottled water will be available for Thursday, June 13<sup>th</sup> boil order. Hartman said that there was bottled water available at the Water Dept. garage. They will have someone there to give it out.

## **Unfinished Business:**

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funding allows)
- E. Sand Filter Rehabilitation – No Update, hopeful to have a quote for the next meeting.
- F. Grant for lead service lines – No Update.
- G. Reservoir Roof Maintenance – in process getting quotes but may have to wait to do

## **New Business:**

- A. Grant Street Bridge – Notices were hand-delivered by employees on Monday & Tuesday; hopefully everything planned for Thursday, June 13<sup>th</sup> will go smoothly; water disruption may only be during very early morning hours but boil order will still be in effect; hoping to get samples to lab on Thursday afternoon so boil order may be lifted sometime late Friday or early Saturday.
- B. Transfer of Property by Tower – Question if all the easements have been obtained; still none from Dan Gruszecki; Chris Peterson was needing his phone number; Hoover gave Asst. Clerk Gray phone number.

C. Ms. Bailey told about online classes for the Board members, etc.; she will get information for date, time and room availability at Village Hall; will update at next meeting.

**Approval of Bills:**

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover at 5:20 p.m.

Attest

Approved

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