

Board of Public Affairs Meeting December 10th, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey

Also attending: Chris Peterson, Sr. Plant Operator, Head Clerk Heidi Grimm, Fiscal officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the November 26th, 2024, meeting, Minutes accepted as written.

Recognize Guests from floor. None

Operator's Report

Regulatory Compliance

1. We have submitted our November Water Reports
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this. Chris is currently speaking with Rcap on this.
4. We will be conducting a Contingency Plan Exercise on December 10th at 9am to meet our OEPA obligation.

Projects

1. North End Pressure Project – The electrician did some more work on the new tower last week. Alec has reviewed the new fairgrounds utility easement, and we sent it back to Howell and Baird for the suggested revisions. Chris and Jon have been working with the utility companies on the new booster station.
2. St Rt 45 and Adams Rd Line extension – Chris wrote a sample letter of support.
3. North Market St Sewer- Design engineering continues.
4. Grant St Bridge – No new updates.
5. Prichard St Bridge- No new updates.

Infrastructure Maintenance

1. Chris has called out High Efficiency Heating and Cooling twice for issues with the heaters at the plant. Our high service pump side had some starter and safety switch issues and on the Pall side one heater had a coupling break and one other heater had issues with the motor. All heaters are working except the one with the broken coupling (parts are being ordered).
2. We continue to monitor our issues with the two customers and their grease traps. One of the customers has communicated with us on several occasions while the other one has not.
3. We will be having a cyber security team meeting with the US EPA on December 18th.
4. Due to weather conditions, we have rescheduled our 4in valve replacement to December 11th.

Curb Stops

Ongoing Responsibilities

1. Our crew performed 10 shutoffs.
2. Chris continues to work with ACI on the SCADA system.
3. The 2010 chevy has been repaired and is back in service. While restocking the truck we noticed some tools that need to be replaced.
4. Chris continues to work with the Mental Health Complex on 154 on their project to tie into our water system.
5. Columbia Gas did hit one of our service lines at 892 N Market St. Our crew repaired the line.
6. Our backhoe repairs have been completed and it is back in service.
7. Sunday 12/8/24 the SCADA system crashed; Vik was called to resolve.
8. Liquid engineering has gone out of business, Chris is checking for replacement company. Possibly a company out of Kentucky called Pittsburg Tank & Tower.

Time Off

Chris will be at an OTCO Board meeting on December 13th.

Jim will be off on vacation from December 23rd to January 3rd.

Laura will be off December 26th and 27th.

Chris has been asked to attend the Water Professionals International Conference and will be off the week of January 13th. Mike will be covering our sewer, and Jason will be covering our water obligations.

Clerk's Report:

Worked on updating Contingency Plan to the new template.

Unfinished Business:

- A. Engineering for Spruce St – Sanitary Sewer Extension – On hold.
- B. Sand Filter Rehabilitation – On hold.
- C. Reservoir Roof Maintenance – On hold.
- D. Rose Dr. Repairs—Waiting on engineer, Chris calls daily.
- E. Backflow and updating the plumbing in the Water Dept. garage – No update.
- F. Additional easement for the fairgrounds –See operators report.
- G. Public Outreach – Ms. Bailey thanked Chirs for the example letter of support that she will take to Center Twp and The Lisbon Chamber of Commerce. Ms. Bailey watched a presentation through RCAP post-Election Analysis, there will be some deregulation targeting EPA, there will be some decentralization, and budget cuts. Project 2025 decentralization of EPOA authority going to the states, risk of inconsistent water quality standards nationwide. Safe Drinking Water Act Anit-backsliding clause: Challenge to rolling back protective measures without court entanglements. Lead and Copper Rule Improvements – potential rollback to less stringent standards legal challenges expected. RCAP does have obligated funding for 2 years.

New Business:

- A. Quote from JWB in the amount of \$968.75, Motion was made by Mr. Hoover to purchase tools from JWB Supply at a cost of \$968.75, second by Ms. Bailey.

Motion Passed

- B. Quote from EJP Solutions for meters – Motion made by Ms. Bailey to restock meters and purchase the 8” meter to be used at CCMHC on St Rt 154 at a cost not to exceed \$23,500.00 to approve the tap in for St Rt 154 along with the approval for our purchase of an 8” meter to make the tap in. Second by Mr. Hoover.

Motion Passed

- C. Quote from Blue Book – Motion made by Mr. Hoover to purchase supplies from USA Bluebook at a cost of \$1,304.99. Second by Ms. Bailey.

Motion Passed

- D. There was a discussion to be sure the new tools that were being purchased were labeled with the Water Dept. and which truck they belong in.

Approval of Bills:

Motion made by Mr. Hoover to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
