

Board of Public Affairs Meeting February 27, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey
Jeff Snyder

Also attending: Senior Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

Prayer

No additions, deletions, or corrections to the minutes of the February 13, 2024, meeting, Minutes accepted as written.

GUESTS: Mr. Wilson asked if we were a part of a lawsuit against Dupont and 3M. Senior plant operator said no we do not use them as vendors.

Operator's Report

Regulatory Compliance

1. We submitted our January OEPA Sewer Reports
2. NPDES permit renewal; Jon and I continue to work with the EPA. No new updates
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
5. Our staff continues to work on our Cross Connection Survey's. We currently have 19 left.
6. We continue to review the requirements on the Lead line mapping that is due in October of 2024
7. Chris is finishing our ODNR Reports

Projects

1. North End Pressure Project – They continue to work on building the base of the tank. Our engineering inspector has changed from Travis to Chad due to Travis leaving the company.
2. St Rt 45 and Adams Rd Line extension – Waiting until spring to apply for funding. Chris has begun working with Pam on this. Chris also talked to Pam about another funding opportunity possibility.
3. North Market St Sewer- no new updates.
4. 9177 St Rt 45 water line repair easement- No new updates. On hold until next spring.
5. Grant St Bridge – No new updates currently.
6. Prichard St Bridge- No new updates.

Infrastructure Maintenance

1. We continue to wait for an updated schedule of when Liquid Engineering will be onsite for our inspection and cleaning. No new updates.
2. Our crew repaired a service line leak on Green Tree Pl. We found that it started leaking just down from the last repair. Our crew dug up the main and shut it off at the corp. This service line was not going to any customer but was installed for future expansion. We do have several of these lines down in this area that a developer installed years ago.

3. One of our CIP Chemical Pumps quit working last week. Chris was able to bypass it to finish the CIP. Our staff did tear apart the pump but found it is unrepairable. After checking with multiple company's was able to find a new pump. The quote is in your packet, and we would like to purchase 2 since we have 4 of these pumps that are used all the time. The old pump is a 2005.

Curb Stops

Ongoing Responsibilities

1. Our crew delivered 61 red cards.
2. Our heater in the old part of the plant quit working last week. It has since been repaired.
3. Chris and Jon continue to work with the owner of 860 N Market St
4. Chris continues to work with ACI on our SCADA upgrade and repair.

Time Off

Chris will be at an OTCO Board meeting on March 1st, 2024.

Jason has been off but did return for 2 days last week before taking the rest of the week off due to a death in the family.

Chris will be in Mississippi from March 22nd until March 26th, 2024. Mike will also cover if needed.

Clerk's Report – Getting ready for shut offs. Mary Ann will be out March 4th through the 15th.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report, no response from Buckeye Fabricating.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funds allow)
- E. Sand Filter Rehabilitation – waiting for quote.

New Business:

- A. Quote from USA Bluebook: Mr. Hoover made a motion to purchase 2 chemical pumps from USA Bluebook at a cost not to exceed \$1620.00. Second by Mr. Snyder.
Motion passed.
- B. Recovery center (CCMHC) on State Route 154. Requesting water service. Will need to submit a tap in application. We will meter at the curb stop to be able to better detect leaks. It will originally be used for fire line. When it becomes used for domestic service it will be metered at the building as well.
- C. Discussion about a company that approached Chris about us partnering with to offer insurance (warranty) on water and sewer service lines to our customers for the side they are responsible for.

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
