

Board of Public Affairs Meeting June 25, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Head Clerk Heidi Grimm, and Fiscal Officer Tracey Wonner.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the June 11, 2024, meeting, Minutes accepted as written.

Recognize Guests from floor – None

Operator's Report

Regulatory Compliance

1. We have submitted our May OEPA Sewer reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
4. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Our crews continue to check streets for what type of service lines we have as the schedule allows.
5. Our CCR's have been completed and approved by the OEPA. They are on our website. A direct link has been placed on our bills, an ad has been run in the paper and we have delivered the handful that needed to be hand delivered.

Projects

1. North End Pressure Project – Maguire Iron has pulled all of their equipment as of this week with the construction part being completed. The painters are moving in this week with the plan to start painting next week. Chad and Chris continue to work on the easements. The new booster station has been delivered. Chris and Chad continue to work with Ohio Edison and Columbiana Gas on service for our new booster station.
2. St Rt 45 and Adams Rd Line extension – We were notified yesterday that we have been offered 0% financing for 30 years on this line extension by the OEPA. We were not offered any principal forgiveness. We also still have an ARC application in for a \$250,000 grant that we are waiting to hear back for.
3. North Market St Sewer- Design engineering continues.
4. 9177 St Rt 45 water line repair easement- No new updates.
5. Grant St Bridge – Work continues the new bridge. We are now running on the temporary water line as of 6/17/2024.
6. Pritchard St Bridge- Chris has reviewed the first set of plans and approved them.

Infrastructure Maintenance

1. We are still waiting for the road department to schedule the blacktop for our hole at High St and Cherry St.
2. On Friday, June 21st we lost our fiber line that operates our CIC pump (booster pump). We were able to operate the pump on manual and Chris Contacted AT&T to report the outage. After several hours we were able to resolve the issue.

Curb Stops

Ongoing Responsibilities

1. Our crew delivered 61 red cards.
2. Chris and Jon continue to work with the owner of 960 N Market St Chris spoke with the contractor last week and they are getting ready to install the new grinder pump.
3. Chris continues to work with ACI on our SCADA upgrade and repair. Vik has been in and out of the plant this week getting ready to switch over to the new SCADA.
4. Our lawn mower has been repaired and is back in service.
5. We continue to mow and trim our holdings.
6. Dickies lift station electrical has been updated.

On June 20th we were notified by Ream and Haager labs that our routine bacteria sample that we collected on June 19th came back positive for total coliform but negative for E. coil. Chris contacted the OEPA and followed the contingency plan and collected the required repeat samples. All repeat samples came back negative for Total Coliform and E. coil. The OEPA stated to Chris no further action is needed.

Time Off

Chris will be on Vacation from July 8th to July 18th. Mike and Jason will be covering what hours and visits for what Chris cannot cover.

Jim will be on Vacation July 1st to July 5th.

Clerk's Report

Discussed mailing of lifting the boil order notices, and about 346 W Pine St.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funding allows)
- E. Sand Filter Rehabilitation – No Update.
- F. Grant for lead service lines – No Update.
- G. Reservoir Roof Maintenance – on hold
- H.

New Business:

- A. Logo for the tower. Motion by Ms. Bailey to change the logo for the tower to Option 1 (Flying L and open block letters) at a cost of \$3,500.00. and approve the change order for such.
Second by Mr. Hoover.

Motion Passed

- B. Motion by Mr. Hoover to approve/accept the change order for work at the new booster station at a cost of \$24,303.30. Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
