

Board of Public Affairs Meeting January 23, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey
Jeff Snyder

Also attending: Plant Operator Jason Hartman, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the January 9th, 2024, meeting, Minutes accepted as written.

GUESTS: None

Operator's Report

1/10/23 – Main water line break at courthouse downtown. 105 S Market St.

Found late on 1/10/24 (10pm)

Repaired by noon on 01/11/24.

Boil order until Saturday 1/13/24 late afternoon

Discussion about how the water was distributed and where it was located, seemed to be some confusion as the media just reported it was available. But not where it was located or how to find out where it was.

Discussion about having a debrief session so that we can address things we can do better and document things we did well. Also get lam GIS to a point that we can have maps.

01/14/24 -- Small break at Huntington Bank on Park Ave.

It affected the bank, Sandy and Beaver Insurance, and Subway.

The boil order was lifted Monday 01/15/24.

01/23/24 – Repaired leak at the corner of E. High and N. Jefferson.

Did not require a boil order.

Salem Sewer and Drain was at 960 N Market St today.

Clerk's Report

Billing was put in the mail today, no problems updating the rates for the 3% increase.

Unfinished Business:

- A. Update of North End Pressure Project. – No update.
- B. N. Market St Sewer line replacement – No update.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funds allow)
- E. Motion by Mr. Hoover to pay Howells and Baird for the easement for 9177 St Rt 45 at a cost of \$1600.00. Second by Mr. Snyder.
Motion Passed

New Business:

- A. Annual increase for Muni-link (2.5%)
- B. Ariafiltra (Pall Corp) Quote for Scada PC
Motion by Mr. Snyder to proceed with the purchase of software and PC for the SCADA system at a cost of \$36,385.70. Second by Ms. Bailey.
Motion Passed
- C. Purchase of Boots.
Motion by Mr. Hoover to allow Water Department employees to purchase boots at a cost not exceeding \$150.00 at J. Sabatini in Calcutta. Second by Mr. Snyder.
Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
