

## **Board of Public Affairs Meeting May 14, 2024**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson  
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the April 23, 2024, meeting, Minutes accepted as written.

**GUESTS:** Ms. Wonner gave a recap of a RCAP Bootcamp she attended. Felt it was very informative. They covered how to calculate affordability. Ms. Wonner also requested a copy of the asset management plan.

### **Operator's Report**

#### **Regulatory Compliance**

1. We have submitted our April OEPA Water reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
4. Our staff continues to work on our Cross Connection Survey's. We currently have 3 left.
5. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Our crews continue to check streets for what type of service lines we have as the schedule allows.
6. Chris continues to work on our 2023 CCR's. We are hoping to have them ready by May 24<sup>th</sup>.
7. Chris submitted our updated Lead and Copper SMP (sample sites) paperwork to the OEPA.

### **Projects**

1. North End Pressure Project – Maguire Iron continues to work on building our tank. We are looking at the first week of June for the crane to come in and start setting the tank. The contractor has reached out to Ohio Edison for help moving the power lines to get the crane in and we will be reaching out to the property owners next week once we have a confirmed date to notify them. Our booster station is still scheduled to be delivered on May 15<sup>th</sup>. Chris has been working with Shane from BJ Electric and Chad from Howells and Baird on getting the electric set up. Chris continues to work with the property owners trying to secure easements to finish the supply line installation. Chris spoke with Belmont Properties last week concerning Rose Dr. and the damage the contractor did last fall while installing the line. They were just looking for a timeline for the repairs. Chris met with Chad from Howells and Baird up there last Wednesday and he will talk to the contractor and will also discuss repairs at our project meeting on May 23<sup>rd</sup> from 2pm-4pm at village hall.
2. St Rt 45 and Adams Rd Line extension – Funding application has been submitted. No new updates.

3. North Market St Sewer- Design engineering continues. Chris spoke with Chad from Howells and Baird, and they are looking to camera some of the lines so we can have an idea of where the lines go since we do not have any good maps of the area.
4. 9177 St Rt 45 water line repair easement- No new updates.
5. Grant St Bridge – No new updates.
6. Prichard St Bridge- Chris is currently reviewing plans for the relocation of the water line.

### **Infrastructure Maintenance**

1. Liquid Engineering was here from April 29<sup>th</sup> to May 2<sup>nd</sup> cleaning and inspecting our Clearwell, Reservoir, Wet Well at the wellfield, and our raw Silo at the plant. I have not received their written report yet but here is some of the stuff that they found. They found that the roof at the reservoir needed some repairs. The paint is peeling from the rafters, and they are beginning to rust. After the inspection Chris reached out to Howell and Baird to discuss options for repair. Per the engineer they believe the cheapest repair would be to replace the entire roof rather than repairing what is there. The current roof was installed in 1994. I have pulled the records from when they installed the roof (before that there was no roof, The OEPA mandated us at the time to install one and we did with the assistance of federal funds). I have also spoken with Pam from RCAP wondering if there would be any funding available to help and she believes there is. First, we would need to put a plan together of either repair or replace. I have asked Jon from Howells and Baird what the cost would be to develop that plan and am waiting to hear back from him. Chad and Chris believe we have 3 to 5 years to left on the current roof before it will have to be fixed. The OEPA did ask us during their last inspection in November if we had any issues with it and Chris told them that it was scheduled to be inspected when Liquid Engineering came out. Chris would like the boards permission to continue to move forward on a plan for the roof so we can fall in line with the timetable with funding cycles. The clear well did have some Iron and Manganese on the bottom of it and some of the valves in the clear well were corroded. The Wet Well at the wellfield did have quite a bit of Iron, Manganese, and Lime on the bottom and the walls. I do not have any record of it ever being cleaned and inspected. Our Raw silo at the plant had between 28 to 30 in of Iron, Manganese, and Lime on the bottom of it. Chris believes we should schedule our raw tanks to be cleaned out again in 2026 and the reservoir, Clearwell, and new Tower will be scheduled for a clean out in 2029.
2. We had a main break at the intersection of Cherry St and High St. we found a leak in a 4in band that had previously been installed years ago. Our crew was able to remove the old band and install a new one.
3. One of our lift pumps in Dickey's Lift Station quit working last week on Tuesday. We called Soltis Electric to check out if we had an electrical issue. They found that the pump was not working. Our crew pumped out the wet well with the Vaccon and were able to install a replacement pump the following day. We will be sending out the old pump to see if it is repairable. While Andrew was looking at the box, we found that it needed some updates. He is sending us a quote to switch the mains over to breakers from the old-style fuses and install surge protection in the box given our past issues.
4. We had a main line leak at 8084 Thomas Rd at the service line tap. Our crew was able to repair the service tap.
5. Last week we found that Sparkle lift station was not working. We called Soltis Electric to look at it and he found that the Motor Starter Capacitor was bad. He was able to secure a new one and install it the same day.

### **Curb Stops**

1. The curb stop at 415 E Lincon Way has been repaired. The tree has been removed.

### **Ongoing Responsibilities**

1. Our crew performed 23 shut offs.
2. Chris and Jon continue to work with the owner of 960 N Market St
3. Chris continues to work with ACI on our SCADA upgrade and repair. Vik was in the system late last week working on software upgrades to our SCADA.
4. Chris has been working with Pall Corp on our new computer. Our new computer should be shipping to us any day now.
5. We continue to mow and trim our holdings.
6. We have been monitoring our holes and filling them with 304 when needed.
7. We have been assisting with getting the pool ready for the season. We began filling the pool on Thursday, May 9<sup>th</sup>.
8. Jason and Chris will be attending the Open House at Core and Main in Youngstown on Thursday, May 16<sup>th</sup> where they will be getting CE for their Water Supply License.
9. All of our generators were filled up with diesel last week.

### **Time Off**

Logan was off May 1<sup>st</sup>, 2024.

Chris will be out of town Tuesday and Wednesday May 14<sup>th</sup> and 15<sup>th</sup> for RCAP training.

Jason will be on vacation from May 28<sup>th</sup> to June 3<sup>rd</sup>, 2024.

Chris will be on Vacation June 5<sup>th</sup> to June 11<sup>th</sup> and out of town. Mike and Jason will be covering what hours and visits Chris is not able to get done before he leaves.

### **Clerk's Report**

Financial advisors are making appointments with individuals or groups as a service from the village.

Heidi will be out of the office May 22<sup>nd</sup>, returning May 28<sup>th</sup>. Mary Ann will cover the office.

### **Unfinished Business:**

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update
- D. Vac-con Lane at plant – (As funds allow)
- E. Sand Filter Rehabilitation – No Update.
- F. Grant for lead service lines – No Update.

### **New Business:**

- A. Reservoir Roof Maintenance - A discussion about the roof needing to be replaced in the next 2-5 years.
- B. Howells and Baird, Invoice for St. Rt. 45 and Adams Rd. Extension. –Motion made by Mr. Hoover to pay \$500.00 To Howells and Baird for Preparation of Updated Opinion of Probable cost for Ohio EPA funding Application. Second By Ms. Bailey.

Motion Passed

- C. Quote from G. Dailey for sidewalks. -- Motion by Mr. Hoover to approve quote from G Dailey Excavating for labor to replace sections of sidewalks on S. Lincoln and on Pendleton St. at a cost of \$2,400.00.

Motion Passed

- D. Ferguson Restock quote. -- Motion by Mr. Hoover to restock from Ferguson at a cost not to exceed \$3,126.03. Second Ms. Bailey.

Motion Passed

- E. Bluebook restock for lab equipment. – Quote did not arrive before meeting.
- F. Soltis Electric quote. – Motion by Ms. Bailey to approve the estimate from Soltis Electric for repairs to the Dickey’s lift station. Second by Mr. Hoover.

Motion Passed

**Approval of Bills:**

Motion made by Mr. Hoover to pay the bills. Second by Mrs. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved

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