

REGULAR COUNCIL MEETING
March 11, 2025

PRESIDING: Mayor Wilson

PRESENT: Temple, Darcy, Cox, Hiner, Donnalley, & Smith

ABSENT: Beech

The regular meeting on March 11, 2025, was called to order at 6:30 with Mayor Wilson presiding.

Pastor Bob Garwood First Christian Church opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES' REGULAR MEETING FEBRUARY 25, 2025

Darcy made the motion to approve the minutes of the 2/25/25 regular meeting as written.

Temple 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$27,810.21 and PPE 3/1/25 in the amount of \$73,437.35

Temple 2nd

All Ayes

Motion Passed

GUEST (S):

Mayor Wilson reminded those present who had signed into speak of the three minute time limit.

Wayne Wallace was present to answer a question he was asked in a prior meeting regarding submitting names of tenants to the village for income tax purposes as requested. He stated he does not provide these names because when he interviews potential tenants, he tells them the information they provide is confidential and he will not share it with anyone. He did say he is not opposed to sending his tenants to the village to submit their information.

Donna St Clair was again present to discuss the condition of the house beside her on Sherman St stating that during this last wind storm their garbage blew in their yard, she is still dealing with the same problems as always. She does not feel that anyone cares about the issues she deals with. The property owner had been sent a letter regarding cleaning up by the police, Chief Abraham reported the only items he saw the last time he was up there were pallets. All the others had been cleaned up as requested in the letter.

Jeff DeCourt was present to request council consider repaving the Pickel Ball courts at the Cedar St Park. He acknowledged they had been resealed but feels, if possible, they need to be repaved for a better playing surface. Council said they would take this into consideration.

Marti Grimm, Columbiana County Community Action Community Services Director, was present with information that her department offers to those on rental assistance. The agency takes a proactive stance when it comes to inspections before an individual can receive assistance and the property is inspected by their office for livable conditions. She cited the most common issue is GFI outlets also mentioning some of the worst. From cockroaches to a house where there was a hole in an upstairs floor covered by a rug, but you could see the living room. The worst areas she said they have found are in the rural areas. Mrs. Grimm said she would not say if she was in favor of or against the rental property registry being proposed she only wanted to provide information. The agency has contracted with the County on Fair Housing Issues, this will also provide information. This information includes but is not limited to how to set up an escrow rental account at the courts. Council woman Donnalley expressed an interest in working with the CCA on this issue, Mrs. Grimm said that is something that would have to go through the Board of Directors but could be possible. Mrs. Grimm said her personal preference is an inspection driven program and not a complaint driven as has been mentioned.

Kaitlyn Hartley, Robin Frank, and Deb Gresh were all present to discuss the condition of the home on Pritchard Ave on the alley near the creek. The house in all of their opinions is awful and those living in it do not have any respect or social skills on how to interact with neighbors. Each mentioned the garbage that is stacked in the garage and how there is no running water in the house. The kids and dogs are still living there, Mayor Wilson agreed saying he just saw them walk in the house when he went past

earlier. Ms. Hartley noted she has had rodent issues because of the house and had to install a fence to keep the children out of her yard. Ms. Frank said they do not mow their yard or keep out of other yards when outside. It was explained this house is privately owned and would not fall under the rental registry. When asking what could or had been done Chief Abraham reported he explained it in the email in which he was part of with the Mayor and Council, but he will report it again here since no one else said anything. The kids and animals have been removed, JFS was called. You may see them around the house checking the condition, the homeowner cleaned up some that was out front to be taken. The garage doors were left open by the Police so JFS could see what was in there, both JFS and the Community Action are obtaining a dumpster for the homeowner for disposal of the trash. He also reported that if cited it is a misdemeanor 3, the village would be responsible for housing the homeowner at the county jail for the term at a cost of \$100.00 per day saying a sentencing could be up to 60 days. If the homeowner were put in jail they would not be there to clean up and that cost may be on the village also. Chief Abraham also stated this homeowner is planning to move and those involved are doing everything possible to have it cleaned up before they move out of town leaving it in the condition it currently is in.

OLD BUSINESS:

RE: 2025 CHIP AND SEAL

The proposed chip and seal was presented to council in their packets. Mayor Wilson said Street Supervisor Oliver will be meeting with the County Engineer later this week.

RE: T-MOBILE GRANT

Mayor Wilson reported intern Emmerling is currently working on this application including getting letter of support. The application will be submitted by the deadline.

RE: RENTAL PROPERTY REGULATIONS/PUBLIC SAFETY COMMITTEE

The public safety committee met Saturday the 8th to discuss the rental property regulations as they had been presented. Council man Cox the chair of the committee said it was a productive meeting with each member bringing information they would like to see included in an ordinance. They all agreed education is the biggest topic to be included. Mr. Cox mentioned an informational website was established to try, where an individual would put their name, email address and question, an automatic response would be sent to the email with the information and links pertaining to their questions. This could be added to the village website. He also said any regulations are for rentals only not private homes. The village cannot control how someone lives in their own home. Council President Hiner stated she attended the BPA meeting prior the council meeting, she wanted to let them know from this committee meeting the idea of putting water bills in the tenant name was discussed. The property owner would still be on the account and responsible for the account. The idea is this would help in several ways; the tenant name could be passed to income tax administrator for verification of paying taxes. The committee also discussed setting up a deposit to have a new account, this would not affect any current customers only new. The deposit would be both for private homeowners and tenants. The BPA said they would look into what needed to be done on their side with the billing system. The committee also suggested the rental/landlord obligation information could be given out when the service agreement is signed. Council woman Donnalley reported the committee is in favor of the registration but not the yearly inspections. The cost discussed was \$25.00 per unit with inspections being done on a complaint driven system. The inspection would then be outsourced, all agreed the village should be in this to make money. All money collected should be used for inspections and education. Ms. Donnalley again mentioned she liked what Mrs. Grimm said earlier and would like to research this more. The committee hopes to have a proposal to council next month.

RE: GRANT ST BRIDGE

The last of the cement work is being completed now, the asphalt is scheduled to begin the first part of April weather permitting. The completion date could be as early as mid-April according to the mayor.

RE: PRITCHARD AVE BRIDGE

The village, FEMA and Columbia Gas have been devising a plan, since the bridge is being moved to the East there is a line which needs to be moved. The mayor will keep council updated.

RE: E WASHINGTON PAVING – CDBG PROJECT

The engineer is finalizing the studies for this project. The plans will be submitted to the Port Authority who will manage the bidding of the CDBG projects. The tentative date for bidding is the end of March or early April.

NEW BUSINESS

RE: LISBON LITTLE BLUE DEVIL REQUEST – CEDAR ST PARK

Jessica Stockman from the Lisbon Little Blue Devils was present to request the use of the park again this year for both football and cheerleading.

Cox made the motion to approve the request of the organization as presented.

Darcy 2nd

All Ayes

Motion Passed

RE: POLICY UPDATES – POLICE DEPARTMENT

Chief Abraham presented to council in their packets three policy updates.

The first is in the Village of Lisbon Public Record Policy, Section 3.4 Cost for body camera video was added. The policy is in line with what was passed at the State level where a requestor may be charged the actual cost associated with preparing a video record for inspection or production, not to exceed seventy-five dollar per hour of video produced, nor seven hundred fifty dollars total. This policy would be effective April 2, 2025.

Cox made the motion to approve the Public Records Policy as presented.

Donnalley 2nd

All Ayes

Motion Passed

The second policy presented Section 5 of the police department policy for dispatchers. Each full time dispatcher is required to become a notary through the State of Ohio. The department will pay for the cost of obtaining the certification for a notary. Part time dispatchers will be at the discretion of the Chief.

Hiner made the motion to approve the policy as presented.

Cox 2nd

All Ayes

Motion Passed

The third policy is in Section 29.00 number 1 weapons with number 3 being added: upon an officer retiring from the Police Department, they may purchase their duty weapon for \$1.00. All of the following must apply:

- A. The office must be in good standing with the department
- B. The office must retire from Ohio Police and Fire
- C. The office must have at least 15 years with the Village of Lisbon Police Department
- D. The office must have provided a six month notice of their retirement to the Chief of Police

Council President Hiner said this is customary practice in other municipalities.

Hiner made the motion to pass the policy as presented.

Donnalley 2nd

All Ayes

Motion Passed

RE: RESIGNATION PT OFFICER BRADLY PAWL

Cox made the motion to accept the resignation of part time officer Bradley Pawl.

Darcy 2nd

All Ayes

Motion Passed

RE: SERVICE/REPAIRS TO DIXON MOWER

Council was given a quote for repair and service to the Dixon mower at a cost of \$1,697.30 at Hilltop Lawn and Garden to be split with the water department. The BPA approved the quote at their meeting.

Cox made the motion to approve the service/repairs to the Dixon mower as presented.
Hiner 2nd

All Ayes

Motion Passed

RE: STREET DEPARTMENT COMMITTEE REPORT

Council woman Donnalley, chair of the committee reported from the meeting, the village was the top bidder on the durapatcher from the Kiko auction at a sale cost of \$4,700.00. The committee discussed the information being submitted in the council packet; the consensus of the committee is that all the street vehicle inspection reports are not needed in the packet, but that Mr. Oliver should keep those for his records when asking about anything. The quadrant reports Mr. Oliver started using are nice and should remain part of the packet. Ms. Donnalley ask Mr. Oliver to explain how they are used. Mr. Oliver explained each employee has been assigned a quadrant and are to make note of any issues in their respective quadrant. The department will work together on the serious issues in each. Council agreed the vehicle reports are not needed in the packet but should be kept for records. The only other information requested to be in the report is projects, including upcoming projects, in progress and completed. The street committee scheduled a committee meeting for Wednesday March 19th at 5:30 pm.

RE: PARK COMMITTEE REPORT

Council man Smith, chair of the committee reported from the following from the meeting. The committee discussed with Sr Plant Operator and Certified Pool Operator Chris Peterson when the weather is feasible the pool be filled to determine where the leak is at which was discussed in 2024. Mr. Peterson also reported that the brain of the chemical board for the pool is not working, he will be obtaining quotes for a future meeting. This piece in the main component for the chemicals to go in the pool, the system will send the proper chemicals at the needed time. There needs to be signage placed at the pool per the Health Department with the police/fire and 911 information. Lesa Gray, Parks Supervisor requested a spicket be installed at the pavilion in the Cedar St park, this would make cleaning the pavilion easier instead of bringing a hose from the pool house. The committee and Ms. Gray discussed where to put the spicket. Mr. Smith is contacting those who have applied for lifeguard positions to begin setting up interviews. Barnes Tree Service will be ordering the supplies for the mulch project in the next few days a deposit of \$9,000.00 was in the voucher to be signed prior to the council meeting.

RE: FEDERAL BUDGET IDEAS CONGRESSMAN RULLI

Mayor Wilson reported he had been contacted by Congressmen Rulli's office regarding any projects the village may want to nominate for federal funds; in speaking with the BPA the mayor thought the N Market St Sewer line extension would be a promising idea. Council agreed that this project is good to nominate, the mayor indicated he would do so keeping in mind the threshold for a single audit requirement on federal funds.

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting, February bank reconciliation and month end fund summary, the most current March fund summary. All vouchers were prepared and signed by the council prior to the meeting. Ms. Wonner reported the general fund is well under where it was at this point last year asking council and the mayor to be aware of this when discussing projects. She believes the biggest contributor to this is the amount of the monthly transfer from the general fund to the capital improvement fund, currently it is the \$7,500.00 which was paid for the mortgage of village hall plus 5% of the monthly income tax collections. Ms. Wonner would like to wait until after income tax season and reevaluate the 5% amount leaving the flat \$7,500.00 as it is.

STREET DEPARTMENT REPORT

Vehicle and work reports were submitted to the council in their packets.

CEMETERY REPORT

Mr. Cole, Board member present at the meeting, reported there are no issues to bring to council at this time.

BPA REPORT

Chairman Bill Hoover reported Mr. Peterson is being to work on the 2024 CCR report, the SR 45/NE Pressure line extension project has received 15 letter of support and RCAP representative Pam Ewing will be submitting the application for funding to the EPA by the March 21st deadline. Design work continues on the N. Market St sewer line extension, the engineer will be starting soil samples in the next few weeks. The annual hydrant flushing is scheduled to start the first week of April weather permitting.

EXECUTIVE SESSION – EMPLOYMENT OF A PUBLIC EMPLOYEE

Temple made the motion to enter into executive session for the employment of a public employee.
Donnalley 2nd All Ayes with a roll call vote
Motion Passed

Mayor Wilson invited Fiscal Officer Wonner into the executive session prior to the meeting adjourning at 7:33 pm.

Cox made the motion to reconvene from the executive session.
Temple 2nd All Ayes with a roll call vote
Motion Passed

The regular meeting was reconvened from executive session with no action taken at 7:47 pm.

With nothing further to come before the council, Mayor Wilson adjourned the March 11, 2025 meeting at 7:47 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer