

REGULAR COUNCIL MEETING
January 10, 2023

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Thomas, Hiner, and Beech

The regular meeting on January 10, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

ELECT PRESIDENT OF COUNCIL

Cox made the motion to elect Council woman Thomas.

Darcy 2nd

All Ayes

Motion Passed

MINUTES REGULAR MEETING DECEMBER 13, 2022

Thomas made the motion to approve the minutes from the 12/13/22 regular meeting.

Temple 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$48,142.71

Temple 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 12/24/22 in the amount of \$55,805.31

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

There were no guest present at the meeting.

OLD BUSINESS:

RE: BAGGING OF LEAVES

Mayor Wilson reported a 5 pack of bags would cost \$2.37 or \$0.47/bag, Mayor Baronzzi Dickey indicated to the mayor the village could purchase with the city. Council woman Donnalley stated she feels bagging leaves would be more cost effective. The bagging of leaves will be taken to the street committee.

RE: CLEAN UP AROUND STREET/WATER BUILDINGS

Council man Cox thanked the street department for starting on the clean up around their building. He thanked Mr. Oliver saying it looks better. The water department still as yet to start per Mr. Cox, BPA Chair Bill Hoover stated he could explain why during his report.

RE: LEAF MACHINE REPAIRS

Council man Cox reported he has spoke with CSS Mechanix the initial estimated repair cost for the leaf machine of \$4,500.00 has increased, the new estimate is \$7,300.00. Mr. Shivers indicated that he would deduct \$1,000.00 from the invoice for the pony motor from the old vac-con, council will take this under consideration. The leaf machine has been put in storage at the county fairgrounds at no cost to the village. The appropriate paperwork will be sent to the insurance company, with the machine being stored off site.

Thomas made the motion to approve the additional cost for the repair of the leaf machine.

Temple 2nd

All Ayes

Motion Passed

NEW BUSINESS:

RE: 2023 COUNCIL COMMITTEE ASSIGNMENTS

Mayor Wilson submitted to council in their packets a list of committees for 2023, indicating there were no changes from 2022. Council man Darcy thanked him for leaving the committees the same. The list has been attached to these minutes.

RE: ORDINANCE NO. 2141-2023 – AMENDED 2022 ANNUAL APPROPRIATIONS AS AN EMERGENCY

Thomas made the motion to suspend the rules and regulations for passing an ordinance.

Hiner 2nd

All Ayes

Motion Passed

Hiner made the motion to approve Ordinance No. 2141-2023 the amended 2022 annual appropriation ordinance as an emergency.

Donnalley 2nd

All Ayes

Motion Passed

RE: WORK BOOTS FOR STREET DEPARTMENT

Cox made the motion to approve \$150.00 for work boots J Sabatini Shoes in Calcutta Oh.

Thomas 2nd

All Ayes

Motion Passed

The BPA had approved boots for their department during their meeting. The cemetery board will be approving boots for their department.

RE: WASTEGATE REPLACEMENT STREET DEPARTMENT TRUCK #2 – 2004 INTERNATIONAL

The wastegate on the international truck is in need of replacement reported by Street Department Head Jim Oliver, Brothers Mechanical quoted \$800.00 for parts and labor.

Cox made the motion to approve \$800.00 for the repairs as reported.

Temple 2nd

All Ayes

Motion Passed

RE: REPLACEMENT GLOBE STREET LIGHT W LINCOLN WAY

Mr. Oliver reported the last street light going west on Lincoln Way on the south side the globe is broken, there was discussion on how this happened. No one is sure exactly how it happened, but the lightbulb had been strobing before noticing the globe was broken, the new globe is \$776.00. Council President Thomas ask if there were other

options on the globes which were put on the lights, could there maybe be something as nice in plastic. Mr. Oliver said he would ask.

Cox made the motion to approve no more than \$800.00 for the globe replacement.

Temple 2nd

All Ayes

Motion Passed

RE: CATCH BASIN REPAIR CORNER JEROME AND JEFFERSON ST

Mr. Oliver presented to council a quote in the amount of \$1,895.50 for a new catch basin, grate, concrete and needed supplies for the replacement. Council man Cox questioned if the street department would be closing the street for the repairs because of the location, Mr. Oliver said they would not they intend to do traffic control with only one lane closed. The work is scheduled to begin tomorrow weather permitting. The excess concrete if any will be used on the top of the hill on E High St, Mr. Oliver reported that initially cold patch will be used around the catch basin. The cold patch will be torn up after the asphalt plants begin to make hot patch when the hot patch will be put around the catch basin.

Cox made the motion to approve the repairs to the catch basin as presented not to exceed \$2,500.00.

Temple 2nd

All Ayes

Motion Passed

RE: PRITCHARD ST BRIDGE REPAIRS

Mayor Wilson reported the village should find out in February if the OPWC funding for the Grant St bridge has been approved. Mr. Wilson has been in contact with ODOT officials, the state is discussing a possible new funding program that would pay for engineering and environmental studies. The village may be eligible for this funding for the Pritchard St Bridge. Council man Cox questioned with the rising costs would ODOT increase the amount of funding awarded for construction. Mayor Wilson reminded council the village has been awarded \$700,000.00 from ODOT for the bridge, it is possible ODOT would do the same with Pritchard Bridge as they did with the Grant St Bridge on additional award with the cost increases.

RE: VIBRANT DOWNTOWN WORKSHOP – RCAP

Mayor Wilson and Council woman Donnalley would like to attend an RCAP sponsored workshop January 24th in Sandusky at a cost of \$75.00 per person.

Cox made the motion to approve the Vibrant Downtown workshop class at a cost of \$150.00.

Temple 2nd

All Ayes

Motion Passed

RE: STREET GARAGE REPAIRS

Council man Cox presented to council figures from when the discussion first came up in Oct about repairs needed at the current street garage. Mr. Cox feels the village needs to lead by example if we expect residents and businesses to keep their properties nice ours should be also, the village can't afford to build a million dollar garage nor do we have the land available to build a new garage. He has spoken to a general contractor, excavator, and electrician for cost proposals to get started, he realizes the total cost of the project will require bidding. Hink Construction submitted a scope and cost of \$76,580.00 new roof, lean to, etc., D&R Garage Doors in the amount of \$22,091.00, GW Dailey submitted a cost estimate of \$38,000.00, Soltis Julian electrical \$5,000.00 and Mr. Cox estimated a \$5,000.00 contingency. He feels this job is big enough the village needs to get started now so maybe the work can be completed by fall. Council woman Hiner agrees something needs to be done with the current garage if the mayor

wants to replace equipment why replace if there is no where to keep it nice. A street committee meeting was scheduled for Friday January 13th 5:00 pm.

RE: FISCAL OFFICER'S REPORT

The following reports were submitted to council in their packets, the December bank reconciliation, the December month end, appropriation and revenue fund summaries and the most current January month end fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported the year end paperwork is completed and filed as required. A current appropriation status report was distributed during the meeting. The year-end paperwork for the county will be submitted as required.

RE: STREET DEPARTMENT REPORT

The street department was submitted to council in their packets.

RE: FIRE DEPARTMENT REPORT

Chief Hall reported the department responded to 320 calls in 2022 this is the highest number in 10-15 years. A breakdown of the calls Village 122, Center Township 142, Elkrun Township 55 and one call in West Virginia. Command vehicle 27 is in service responding to its first call last Friday. Mr. Hall reported that during clean up the department has located out dated 2 ½ hose approximately 20 to 30 sections, he would like to sell the hose if permitted. It can't be used as fire hose only drainage hose, if they can't sell it will be cut up and disposed. Council woman Hiner questioned if it just be sold without advertising, Solicitor Beech stated under \$1,000.00 can be however he suggest a resolution for documentation. Chief Hall requested approval for the on line training module for 2023 as in 2022, this type of training worked well for the department at a cost of \$650.00.

Temple made the motion to approve the online training at cost of \$650.00.

Darcy 2nd

All Ayes with Thomas abstaining
Motion Passed

RE: PARKS DEPARTMENT

Council woman Donnalley reported she has spoken with Jace Frank last year's manager, he will be completing an internship this summer, he will not be able to work at the pool. She also reported the majority of the lifeguards now have full time jobs, they won't be returning. A parks committee meeting was scheduled with the Street Committee meeting. Ms. Donnalley has actively been researching grants for the upcoming year, the majority so far have been for non-profit or matching, she will continue to research.

RE: BOARD OF PUBLIC AFFAIRS REPORT

Mr. Hoover reported the department is waiting on approval from the insurance company to scrap the old vaccon. There is an old snow plow sitting around the department will scrap, since it does not fit any equipment, is the street department interested in the hydraulics? Mr. Oliver said he would take those off and use them. The department had 29 call outs over the holidays with the cold weather, the cleanup in question is scheduled to begin next week. Mr. Hoover reported he was elected chair of the BPA during their meeting prior to the council meeting, the board has agreed to move forward with engineering and design for the N. Market Sewer line. Best Equipment ask to use the new vaccon for a class they were having, in exchange they will detail the machine and our employees can attend the class for free. Mayor Wilson asks about the rate increase discussed during their meeting, Mr. Hoover replied this is the 3% annual increase they have had for several years.

ZONING

Zoning Inspector Barkley reported he and Solicitor Beech are still working on the revisions to the ordinance. He is also looking into the possibility of online permitting software; this will come before the zoning committee when ready. Council woman Temple questioned if the chicken letters had been sent to which he and the mayor replied not yet but the draft is complete.

MISCELLANEOUS

Council President Thomas, Council woman Donnalley have both completed the RCAP 101 and 201 classed. Council woman Temple is in the process of the classed.

With nothing further to come before council, Mayor Wilson adjourned the January 10, 2023 meeting at 7:30 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer