

**REGULAR COUNCIL MEETING  
February 22, 2022**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Cox, Darcy, Donnalley, Hiner, Thomas & Beech

**ABSENT:**

The regular meeting on February 22, 2022 was called to order at 6:30 with Mayor Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

Chief Abraham presented Lt. Daub with a plaque commemorating her 20 years of teaching DARE to the students in the Lisbon school system. Ms. Daub has had the longest tenure in teaching DARE, Chief thanked her for all of her dedication and service to the Village of Lisbon and the student's council conquered with him. The police department and Lt. Daub's family were present for the presentation.

**MINUTES REGULAR MEETING FEBRUARY 8, 2022**

Cox made the motion to approve the minutes from the 2/8/22 regular meeting.

Darcy 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount of \$30,472.07 and payroll for PPE 2/5/22 in the amount of \$70,357.74.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

David Buchanan IBI Engineering was present at the meeting, Mr. Buchanan updated council on the plans for the Grant St (S Market St) bridge project. The plan is to keep the bridge open with no detours during the project, a single lane bridge will be constructed prior to the removal of the old bridge, with one lane being open at all times during the project. A portable programable traffic signal will be in place on both sides of the bridge to direct traffic, an arrow light could be located at the drive of the engineer's garage. The idea is to have this ready for bid in January 2024 with the award in February and construction starting in April with a completion of September 2024. There was discussion on making the deck of the bridge open grate compared to the reenforced concrete in the plans. Mr. Buchanan explained the reenforced concrete has a better rating in addition this type of deck is more conducive for the pre-stressed I-beams in the plans. If for some reason the pre-stressed I-beams could not be used because of delivery issues a galvanized I-beam would be used, these would come in pieces and be put together on-sight. The preliminary plans are scheduled to be to ODOT in April of 2022. The machine shop owner and Columbiana County Engineer's office besides Village departments have been included in discussions in addition to all utilities being invited to meetings.

**OLD BUSINESS:**

**RE: GRANT ST (S MARKET ST) BRIDGE UPDATE**

The SIB loan application approved at the last meeting has been submitted with a 20 year term. The TID grant paperwork is also complete.

**RE: WALKING PATH – ODNR PASS THROUGH GRANT AGREEMENT**

Council was presented with the required ODNR pass through grant agreement to administer the walking path project. The estimate for construction was less than the awarded amount, therefor some additional items including lights and exercise equipment were added to the project.

Cox made the motion to approve Resolution 2111-2022 the ODNR pass through grant agreement to administer the walking path project.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: 2005 INTERNATIONAL TRUCK UPDATE STREET DEPARTMENT**

The 2005 International is in service, after the first use a small wiper in the auger broke, when the part is received it will be installed. All other trucks are in working order ready for service.

**RE: CDBG AWARD FOR LIONS CLUB RD PAVING**

Mayor Wilson reported the County Commissioners have awarded the bids for the 2021 CDBG applications, RT Vernal has been awarded the contract for the Lions Club paving at a bid of \$78,776.50. This bid is less than the \$99,980.00 CDBG award to the Village.

**RE: SWIMMING POOL UPDATE**

Council man Cox reported the parks committee met regarding improvements to the pool. He also mentioned that he would like it known he is not against opening the pool he just feels that certain things to be completed prior to opening if the repairs from last year fix the leaks. The committee discussed and was in agreement with the following: replacement of 10 doors with id plaques, a 12 foot garage door with opener, vinyl side the pool house, pump house, snack shack, and pavilion, paint the current fence and all light post, new commercial umbrellas for lifeguard chairs and various locations in pool and splash pad, depth tiles in the concrete indicating depth of pool, additional concrete on the west side of the deck, a pavilion from Salem Structures for shade near the snack shack, electric to pavilion, paint the interior and flooring of pool house with correct paint, refresh the landscaping and general cleanup of the area. The cost of material is \$28,750.00, labor \$13,000.00 Miller Multi Services for a total of \$41,750.00. The village has a \$5,000.00 from the Lisbon Community Foundation through the Dickey trust and for the moment an anonymous donor has pledged \$20,000.00 to the project after touring the pool and seeing the plans. The village would be responsible for the remaining \$15,750.00. Salem Structure, D&R door and Miller Multi Services all require a 50% down payment with balance due upon completion. Mr. Cox reminded council these plans do not include the work that was approved last year but not yet completed, the testing of repaired lines after draining the lines, painting of the pool with two coats of pool paint, and complete concrete work. D&R is 12-20 weeks out to order and install the door, Salem Structure will deliver and install the pavilion costing \$5,800.00, this is a structure remaining from last year.

Donnalley made the motion to approve the plans as discussed.

Temple 2<sup>nd</sup>

All of council thanked the Community Foundation once again and the anonymous donor.

All Ayes  
Motion Passed

**NEW BUSINESS**

**RE: POLICE DEPARTMENT**

Chief Abraham distributed to council the 2021 year end statistics in their packets. He reported that he has some concerns with the numbers with the transfer to Oleg for reporting. He is verifying that all of the numbers transferred in the appropriate places. Chief also distributed the year end for the Drug Task Force (DTF) statistics in the village, our representative on the DTF was the number one warrant writer for the county. Chief Abraham with that being said ask that council consider a canine unit for the village. He estimates the cost to be \$70,000.00 to start the unit, including the canine, car, and training. Council asks if he had an officer in mind, Officer Askounes is who Chief feels is the best candidate, he lives close to the village and is willing to pursue the opportunity. Chief Abraham would like to purchase a multi-purpose dog if the village moves in this direction. There are several who have indicated they would donate towards the canine unit, AT&T while at the village mentioned they would help with fund raising efforts and Chief would like to have a steak dinner at the Eagles.

Temple made the motion to move forward with establishing a canine unit for the police department.  
Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

Mayor Wilson thanked Chief Abraham and feels this is a particularly good thing for the village.

Chief Abraham distributed to council in their packets a list of updated policies for the police department in addition to the new pages of the policies. These pages will replace the current pages in the policies.

Hiner made the motion to accept the police department policy changes as presented.  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: 2022 COLUMBIANA COUNTY CHIP AND SEAL PROGRAM**

Mayor Wilson reported the county is accepting roads/streets for the upcoming chip and seal program until March 15<sup>th</sup>. The village will concentrate on alleys and the drive around the garage. Council will bring suggestions to the next meeting.

**RE: PURCHASE TREES FROM COLUMBIANA SWCD**

Mayor Wilson requested permission to order tree saplings from the Columbiana County Soil and Water District, these will be planted in Willow Grove Park along the creek edge. The samplings to be purchased are 15 pussy willow trees and 10 swamp roses.

Donnalley made the motion to authorize the purchase of the saplings.  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: MONARCH BUTTERFLY WAY STATION**

Mayor Wilson presented to council in their packets and idea to establish a Monarch butterfly way station near the new walking trail at Cedar St Pool Park when the trail is completed. The plot would be a 10x10 area, this will not attract bees as the pollinator garden Mayor Wilson said. Council is not against the idea however they would like a drawing of where in relation to the exercise path the plot would be.

**RE: CDBG KICKOFF – MARCH 3<sup>RD</sup>**

The port authority is hosting a CDBG kickoff on Thursday March 3<sup>rd</sup>. The mayor would like to re-apply for the portion of Maple St that was not approved in the last round, the downtown squares and E Washington St was mentioned. Mayor Wilson reminded council the village was awarded \$175,000.00 in state budget monies and the \$150,000.00 from the capital budget line item for the fire department, these monies have not been received to date but are there. Council President Thomas would like the village to consider placing 2 charging stations for electric cars downtown, nothing immediate but she feels with the change to electric vehicles even though there is a station at the Port Authority on Dickey Dr, one downtown might be a promising idea.

**RE: HILLTOP LAWN AND GARDEN SERVICE MOWERS (DIXON – ENCORE – KUBOTA)**

The street committee met to discuss the following quotes to service the Dixon (\$1,434.32), Encore (\$1,017.81) and Kubota (\$908.24). A detailed sales order was presented to the committee and in the council packets. The street committee recommends the work be completed as indicated on each sales order.

Temple made the motion to service the mowers as indicated on the sales orders.  
Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: BROADCASTING OF COUNCIL MEETINGS**

Mayor Wilson asks council to consider broadcasting council meetings for those who are unable to attend meetings. The church he attends broadcast on Facebook live, the camera he believes was around \$1,000.00. There was discussion on if this is even necessary since there is so little attendance at our open meetings. The majority of the time there are two guests not including department heads or other village officials. The consensus being that if we had standing room only and people attending on a regular basis this would be a benefit. Discussion also included that if the village were to move in this direction that it should be done professionally like other surrounding communities and not just on Facebook. The retention of such recordings was also discussed, the records retention policy would need to be updated to include the necessary information.

**RE: LISBON AREA CHAMBER OF COMMERCE**

Council Donnalley who also serves as Chamber President mentioned to council the chamber would like to have a car cruise in the square May 14<sup>th</sup> 5:00 pm to 8:00 pm. The last time the chamber had such an event there were 50 cars, this time there could be more. Bill Hoover suggested closing the north side of the square on both sides for the event.

Cox made the motion to close both north sides of the square for the Cruise on the Square being sponsored by the Chamber on May 14<sup>th</sup>.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**FISCAL OFFICER'S REPORT**

A copy of the most recent fund summary was presented to council in their packets. The most recent warrant vouchers were presented for signatures prior to the meeting. Ms. Wonner reported the landlord tenant information resolution, letter and corresponding form were sent to all landlords in the village. A total of 193 letters were sent with those 193 landlords being responsible for 423 properties in the village. Everyone in village hall assisted in the mailing, from providing the list of landlords to mailing the letters. Council woman Hiner thanked everyone for their help in sending the notices in such a timely manner.

**MAYOR'S FINANCIAL REPORT**

A copy of the mayor's financial report was distributed to council in their packets.

**STREET DEPARTMENT REPORT**

A copy of the street department report was distributed to council in their packets.

**FIRE DEPARTMENT REPORT**

Chief Hall distributed to council in their packets the 2021 run report for the fire department. The department had a total of 268 calls, 104 in the Village, 118 in Center township and 46 in Elkrun township. Chief Hall reported the village representative and township representatives met to discuss several items. The EPA has implemented a new policy where emergency response vehicles can remove the DEF portion of vehicles. This needs to be completed by the dealership since it is a computer program and it will not void the warranty of the vehicle. The two townships own a truck eligible, and the village owns one the new Dodge truck. Chief Hall requested approval to purchase three tubs of foam to fight fires, this was also discussed at the meeting since a three way split.

Cox made the motion to approve the purchase of three 100 gallon tubs of foam.

Darcy 2<sup>nd</sup>

All Ayes with Thomas abstaining  
Motion Passed

Chief Hall reported the paperwork for the \$150,000.00 fire department individual equipment grant through the state capital budget is almost complete. The deadline is February 28<sup>th</sup> for filing. The items included on the application are a new command vehicle, LVH hose, air packs and compressor bottles and various rescue equipment. There will be training on the new jaws of life May 7<sup>th</sup>, fortunately they have not had to be used since arriving. There will also be training on using jaws of life on electric vehicles.

**PARKS DEPARTMENT**

Council President Thomas brought up that maybe AED machines should be placed at the walking trail if possible. This is something that will be looked at, all of the police cruiser are equipped with such machines. It may be just as quick of a response from an office as to an individual having to remove the AED if placed at the trail. These would need to be stored in a manner where not just anyone could walk away with them making it difficult to get to in an emergency situation.

#### **BOARD OF PUBLIC AFFAIRS REPORT**

BPA Chair Hoover reported the meter install is almost complete there are three meters left to install, two of those will not be completed until spring with their locations and the need to use the vac con when the concrete is cut. There was a main line water leak near the fairgrounds. Mr. Hoover thanked everyone involved who repaired this line on such a wintry night and did it live, where the water did not have to be shut down. Sr. Plant Operator Chris Peterson reminded council when applying for CDBG monies or any other street project there are 100 year old water lines and 140 year old sewer lines that may need work when the project is being done.

#### **APPROVED ZONING APPLICATIONS**

There were no approved applications for this meeting.

#### **MISCELLANEOUS**

The Chamber of Commerce Wine About Winter is scheduled for Saturday February 26<sup>th</sup> 3:00 pm to 6:00 pm.

With nothing further to come before Council the meeting on February 22, 2022 adjourned at 7:55 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner Fiscal Officer