

Board of Public Affairs Meeting March 26, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey
Jeff Snyder

Also attending: Operator Jason Hartman, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

Prayer

No additions, deletions, or corrections to the minutes of the March 12, 2024, meeting, Minutes accepted as written.

GUESTS: None

Operator's Report

Regulatory Compliance

1. We submitted our January OEPA Sewer Reports
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
4. Our staff continues to work on our Cross Connection Survey's. We currently have 9 left.
5. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Heidi and Chris have put together a plan and are working on implementing it now.
6. Chris has begun working on our 2023 CCR's.

Projects

1. North End Pressure Project – Maguire Iron continues their work on the new water tower. Chris continues to work on the next leg of easements.
2. St Rt 45 and Adams Rd Line extension – Funding application has been submitted.
3. North Market St Sewer- Chris is also working with Jon and Pam on this. Jon is starting to ramp up the design engineering on this.
4. 9177 St Rt 45 water line repair easement- No new updates. On hold until spring.
5. Grant St Bridge – No new updates.
6. Prichard St Bridge- No new updates.

Infrastructure Maintenance

1. Liquid Engineering contacted Chris last week and is looking to be here the first week of April if not sooner.
2. We assisted the Street Department on cleaning catch basins last week.

Curb Stops

Ongoing Responsibilities

1. Our crew delivered 67 red cards last week.
2. Chris and Jon continue to work with the owner of 960 N Market St
3. Chris continues to work with ACI on our SCADA upgrade and repair. Vik did send an email extending the loaner time on the PC to 60 days.
4. Chris has been working with Pall Corp on our new computer.
5. Our crew assisted the County Sewer Department with a sewer backup behind Pondi's.
6. Our crew jetted the sewer on Sherman St due to slow flow.
7. Our mower has been serviced and is ready to go for this year's mowing season.

Time Off

Jason will be off the first week of April.

Clerk's Report

Compiling information for service line project, monthly billing was mailed today.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funds allow)
- E. Sand Filter Rehabilitation – No Update.
- F. Grant for lead service lines – No update.
- G. There was a discussion about the pylons being removed at 156 Sherman St.

New Business:

- A. None

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
