

REGULAR COUNCIL MEETING
March 25, 2025

PRESIDING: Mayor Wilson

PRESENT: Temple, Darcy, Cox, Hiner, Donnalley, Smith, & Beech
ABSENT:

The regular meeting on March 25, 2025, was called to order at 6:30 with Mayor Wilson presiding.

Pastor Donna Shuman opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES' REGULAR MEETING MARCH 11, 2025

Darcy made the motion to approve the minutes of the 3/11/25 regular meeting with addition requested by Mayor Wilson, which says Mrs. Grimm prefers the inspection driven registry over the complaint driven.

Temple 2nd

All Ayes
Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$13,556.12 and PPE 3/15/25 in the amount of \$60,249.40

Temple 2nd

All Ayes
Motion Passed

GUEST (S):

There were no guest present at this meeting.

OLD BUSINESS:

RE: GRANT ST BRIDGE UPDATE

The cement has been laid once the blacktop plant opens the asphalt will be laid. The project is on track to be completed by the end of April per Mayor Wilson.

RE: PRITCHARD AVE BRIDGE UPDATE - RESOLUTION NO. 2222-2025 – EASEMENT WITH COLUMBIA GAS

Hiner made the motion to approve Resolution No. 2222-2025, an easement with Columbia Gas.

Darcy 2nd

All Ayes
Motion Passed

RE: ELECTRIC AGGREGATION

Mayor Wilson said he had spoken with Larry Taylor of Trebel, the final pricing should be known in a few days.

RE: E. WASHINGTON ST PAVING PROJECT – CDBG

Mayor Wilson reported the bids for this project are scheduled to be opened by the Port Authority on March 31st, the awarded bids will be announced on April 16th.

RE: PLAYTOWN MULCH

The contractor has started on the mulch project, the contractor requested Playtown be closed for the week per Mayor. Council had no concerns about it being closed.

RE: ZONING COMMITTEE UPDATE

The committee met with Zoning Inspector Barkley on Monday the 24th, the committee has recommended the Planning Commission and Board of Zoning Appeals be kept separate as they are currently instead of combing as suggested by Crossroads had suggested in their draft. The committee also suggested changes to the proposed historic district by making it smaller, the area will go from Jefferson St to Beaver St, Chestnut St to a portion of S Market St to Maple St. The exact boundaries will be outlined on the map. The committee suggested setback footage for accessory buildings and fences and an appeals process procedure. Mr. Barkley will update the draft with these changes from the committee. Once updated he will the draft will be given to the Board of Zoning Appeals and Planning Commission for their review.

NEW BUSINESS

RE: HUNTINGTON BANK ADA PROGRAM REQUEST

A proposal from Huntington Banks ADA program was submitted to council in their packet, Zoning Inspector Barkley forwarded the request to council after his review determined it was not a zoning issue. The bank is requesting to add a handicapped parking spot at the corner of Nelson and Park Ave.

Hiner made the motion to approve the request as submitted.
Temple 2nd

All Ayes
Motion Approved

RE: ORDINANCE NO. 2220-2025 – AN ORDINANCE ESTABLISHING A PERMANENT MORATORIUM ON CANNABIS

Hiner made the motion to suspend the rules and regulations for passing an ordinance.
Darcy 2nd

All Ayes with a roll call vote
Motion Passed

Hiner made the motion to approve Ordinance No. 2220-2025, an ordinance establishing a permanent moratorium on cannabis.
Donnalley 2nd

All Ayes
Motion Passed

RE: RESOLUTION NO. 2221-2025 – AN EASEMENT WITH THE COLUMBIANA COUNTY AG. SOCIETY NE PRESSURE PROJECT

Hiner made the motion to approve Resolution No. 2221-2025, an easement with the Columbiana County Agricultural Society for the NE Pressure Project.

Temple 2nd

All Ayes
Motion Passed

RE: RESIDENTIONAL TRASH PICK UP PROCEDURES

Chief Abraham reported this trash in question on Pine St has been taken care, the department contacted the owner of the home. Mayor Wilson questioned if contact would not have been made how would the village handle? Council agreed that trash pickup would follow the same process as grass mowing for assessment of property taxes. Council man Cox also wanted it noted this resident in question on Pine St is a privately owned home not a rental.

RE: SGT REYNOLDS AND DET CLARK TRAINING APPROVAL

Hiner made the motion to approve supervision training and travel request for Sgt Reynolds and Det. Clark as submitted.
Donnalley 2nd

All Ayes
Motion Passed

RE: DTF OFFICER TRAINING APPROVAL

Hiner made the motion to approve the DTF officer training request as submitted.
Donnalley 2nd

All Ayes
Motion Passed

RE: HIRING OF PART TIME DISPATCHER ASHTON WEEKLEY

Hiner made the motion to re-hire PT Dispatcher Ashton Weekley as requested.
Temple 2nd

All Ayes
Motion Passed

RE: JOB DESCRIPTIONS INCOME TAX ADMINISTRATOR AND MAYOR'S ADMINISTRATIVE ASSISTANT/ZONING CLERK

Council President Hiner reported the Mayor's Administrative Assistant/Zoning Clerk job description had already been approved there were no changes to it. The Income Tax Administrator job description had been overlooked when all other job descriptions were approved. The personnel committee is suggesting these two positions be separated and a Mayor's Administrative Assistant/Zoning Clerk be hired. The position would be five to six hours a day at no more than 29 hours a week at a schedule to be determined. The rate would be the current rate as indicated on the payroll ordinance.

Hiner made the motion to approve the Income Tax Administrator job description and to hire a Mayor's Administrative Assistant with a classified advertisement starting March 27th and applications being accepted until April 10th. Interviews the week of April 14th with hiring the following week.
Darcy 2nd

The mayor commented when he asked to have a housing inspector position there was concern of money being available for the position.

All Ayes
Motion Passed

RE: STREET PROJECTS PAVING OF THREE SQUARES AND CATCH BASINS ON E WASHINGTON ST

Council woman Donnalley reported the street committee met to discuss the following projects. Installation of catch basins on Beaver St, paving of the downtown squares and installations of catch basins on E Washington St prior to the paving, The committee is recommending waiting on the Beaver St catch basins, it was discussed that this project may be able to be nominated with the next round of Issue II monies available. The committee would like to move forward with the paving of the squares currently there is one quote in the amount of \$68,000.00 from R&R Paving. This was tabled until the next council meeting so more quotes could be obtained. The catch basins on E Washington St is an in house project that includes curb inlet basins at a cost of \$4,501.62.

Donnalley made the motion to approve the catch basins on E Washington St as presented at a cost of \$4,501.62.
Temple 2nd

All Ayes
Motion Passed

RE: HIRING OF LAW FIRM DOOLEY GEMBALA FOR CONTRACT DISPUTE

Solicitor Beech reported the hiring of the Law firm is in response to a contract dispute with the contractor on the NE Pressure project, there is no formal fee agreement as of yet with the cost being paid by the Board of Public Affairs. Mr. Beech explained this sort of work is outside of his expertise, suggesting it in the best interest of the village to hire an outside law firm.

Hiner made the motion to approve the hiring of the Dooley Gembala Law firm as suggested by Solicitor Beech.
Temple 2nd

All Ayes
Motion Passed

RE: LEPPER LIBRARY DONATION REQUEST

The Lepper Library is offering a summer library program and asking for donations towards the program.

Cox made the motion to approve a \$250.00 donation to the Lepper Library for the summer program.
Donnalley 2nd

All Ayes
Motion Passed

RE: ELECTRONIC WASTE CLEAN UP

Mayor Wilson reported Green Board IT would like to host an electronics event July 19th, the event would be the same as last year. TV/computer monitors \$20.00 each, printers \$10.00 each all other no charge.

Cox made the motion to approve the electronics event with the condition the commissioners approve with the use of the court house parking lot.

Darcy 2nd

All Ayes
Motion Passed

RE: FIREWORKS

Mayor Wilson reported a committee has been established for a fireworks show on July 3rd; this committee is seeking donations for the fireworks.

RE: HOME DEPOT PAINT GRANT

Mayor Wilson reported that he posted on his Facebook page about painting the Gazebo. Home Depot has contacted him they are offering a grant for painting at no cost to the village, he would like to apply for this grant for the paint if council has no issue. Council had no problem with the mayor applying.

RE: CROSSWALKS E LINCOLN WAY AND PRITCHARD AVE

The work for the crosswalks at E Lincoln Way and Pritchard Ave will be starting tomorrow March 26th.

RE: SPRING STREET SWEEPING

Cox made the motion to approve eight hours of street sweeping at a cost of \$175.00 per hour.

Temple 2nd

All Ayes
Motion Passed

Street Supervisor Oliver will schedule the sweeping with Everbrite

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting, the most current March fund summary. All vouchers were prepared and signed by the council prior to the meeting. Ms. Wonner requested approval to transfer the 2024 interest posted to the Cemetery Endowment Fund to the Cemetery Operating Fund in the amount of \$24,162.42.

Cox made the motion to approve the transfer as requested.

Hiner 2nd

All Ayes
Motion Passed

STREET DEPARTMENT REPORT

Vehicle and work reports were submitted to the council in their packets.

FIRE REPORT

Chief Hall reminded those in attendance of the current burning ban in affect 6:00 am – 6:00 pm until May 31st. If the weather service issued a red flag there is no burning permitted until lifted. The fine is \$1000.00 per acre if the fire goes off your property. The Village truck needed some minor repairs to the sending unit, it has been completed and back in service. Upstairs of the station remodel is moving along, the department has obtained quotes for HVAC work and electrical work. The HVAC work quoted by NDC is a three split unit in the amount of \$14,475.00. Steve Neiheisel quoted electrical work at \$3,000.00. The annual banquet is April 5th, council invites were given out.

Cox made the motion to approve up to \$18,000.00 for the HVAC and electrical work from the fire levy funds.

Hiner 2nd

All Ayes
Motion Passed

CEMETERY REPORT

Cemetery Board Chair Jim Landfried reported the department is working on having the cemetery ready for Memorial Day. The mayor asked if they were interested in prisoners from the Federal Prison again this year, they would like to have two if possible.

BPA REPORT

Chairman Bill Hoover reported the application for the line extension project has been submitted. There were twelve letters of interest included with the application. The department has repaired eight curb stops in the last two weeks. The annual flushing of the hydrants will start weather permitting the week of March 31st starting on the West side of the village moving East. The Columbiana County Mental Health complex on SR 154 has tapped into the village water.

With nothing further to come before the council, Mayor Wilson adjourned the March 25, 2025 meeting at 7:20 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer