

**REGULAR COUNCIL MEETING**  
**May 28, 2024**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Hiner, Smith

**ABSENT:** Beech

The regular meeting on May 28, 2024, was called to order at 6:30 with Mayor Peter Wilson presiding.

Pastor Bob Garwood, First Christian Church, opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING MAY 14, 2024**

Darcy made the motion to approve the minutes from the 5/14/24 regular meeting

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$36,503.03

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 5/11/24 in the amount of \$74,333.71

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S):**

Crystal Siembida Boggs was present to discuss the Halloween Dash and Monster Mile. The event is scheduled for October 27<sup>th</sup> with the Monster Mile, Bride of Frankenstein is the theme, to start at 8:30 am with the 5K starting at 9:00 am. The course map is the same as last year, she will be submitting the paperwork to the police department as required. She came to the meeting tonight to see if council had any issues, they did not. Mayor Wilson asked if the Johnny Appleseed Committee had reached out about her hosting one during the festival, they did however she advised against the Saturday date with all the other big events going on that day she suggested Sunday. The mayor thanked her for her suggestion.

**OLD BUSINESS:**

**RE: GRANT ST BRIDGE UPDATE**

Mayor Wilson attended the pre- construction meeting last week. After the meeting, the company started moving in construction equipment making a ramp to the creek. This ramp will remain after the construction, which now is expected to take 1 year not 6 months as thought, serving as the new kayak launch. The beams are expected to be delivered in July.

**RE: PRITCHARD AVE BRIDGE UPDATE**

The agreement for the environmental study is being signed then returned to ODOT. The right of way work scope has been adjusted since ODOT has decided to move the bridge a little further to the East, with the water line and Ohio Edison substation. There could be a cost increase in the project but that is not known at this time.

**RE: E SPRUCE ST DRAINAGE**

Council man Cox met with a contractor after the last meeting, they used the drawing presented to council for their reference. The contractor said the large tree Ms. Close has referenced does need to be taken down, Mr. Cox will contact Barnes Tree Service for a price. Mr. Cox will bring the quote once received for the project and tree removal to council.

**RE: SALE OF STREET DEPARTMENT EQUIPMENT – DURAPATCHER**

Mayor Wilson explained his reasoning on why he feels the durapatcher should be sold. He contacted ODOT about reselling emulsion, they no longer do this. He also contacted the County Engineer on their opinion if a pot hole repaired by a durapatcher last longer, they told him there is no guarantees it will last longer than blacktop repair. The mayor also said he would like to sell this piece of equipment based on Mr. Oliver’s opinion that he does not want it and it is not cost effective.

Temple made the motion to sell the durapatcher

Council man Smith ask Mr. Oliver the last time he used the machine and if he had any plans of using it. Mr. Oliver said it has not been used in 3 years and he has no intention of using it anytime soon.

Smith 2<sup>nd</sup>

Temple, yes; Darcy, no; Cox, no; Donnalley, yes;  
Hiner, no; Smith, yes with the tie the mayor voted yes  
Motion passed

A resolution will be prepared as needed prior to placing the durapatcher on GovDeals.

**RE: TRACTOR BROOM**

Council man Cox reported that CSS Mechanix has inspected the tractor broom it is estimated it will cost \$5,000.00 to fabricate and repair it to fit our tractor. At the time of purchase, it was known that the broom did not fit the tractor exactly as needed, this \$5,000.00 is in addition to the \$1,000.00 for the purchase. Mr. Cox stated a new broom like this cost around \$18,000.00, he also reminded everyone this is not a street sweeping tool it is just a broom to sweep.

Donnalley made the motion to approve \$5,000.00 for the necessary fabricating and repairs.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: ZONING CODE REWRITE**

The draft agreement for professional services from Crossroads Community Planning was presented to council in their packets. The agreement explained Crossroads Community Planning will provide a code evaluation report within 30 days of the commencement date, draft 1 within 60 days of the commencement date, and draft 2 update prior to the completion date. The scope of services is as follows; an evaluation of the existing zoning code and progress made by the village to date, the creation of 2 drafts of the Zoning Code to modernize the standards to reflect best planning practices and in conformity with the ORC and attendance during virtual meetings with key village staff and stakeholders during normal business hours. In person and/or meetings after normal business hours are not part of the scope and would incur additional costs. The fee for the service is \$50,000.00 to be paid as outlined in the agreement. Mayor Wilson again told council why he feels this needs to be done and that the draft agreement says City this would all be changed to Village. He also had Solicitor Beech review, seeing no issues. After approving the final draft, the village would follow their process of approval of the new zoning code, the mayor estimates this entire process would take 4-5 months.

Temple made the motion to approve the rewrite of the zoning code as described in the agreement for professional services.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: MARIJUANA MORATORIUM**

Council woman Donnalley reported from the zoning committee meeting the committee prefers that if the village were to have dispensaries that they not be on Park or Nelson Ave, anywhere else is all right. Zoning Inspector Barkley is collaborating with Solicitor Beech for the best way to incorporate the language into the zoning code. This was tabled until a future meeting.

**RE: CROSS WALK E LINCOLN WAY AND PRITCHARD AVE**

Mayor Wilson contacted ODOT who said there were grants available that could cover 100% of the cost but this is not guaranteed, the municipality could have some cost associated with the installation of cross walk signage. ODOT requires the municipality to obtain quotes than submit them to ODOT who will prepare the grant. Council man Cox reported he has spoken to Superintendent Siefke who is also working with their grant specialist, the school was unaware of the issue until Mr. Cox spoke to Mr. Siefke. Mr. Siefke will report to Mr. Cox what he finds out from their grant specialist. Mayor Wilson is going to reach out to the vendors ODOT suggested in the meantime also.

**RE: CDBG – E WASHINGTON ST PROJECT**

Mayor Wilson reported the Columbiana Port Authority has ask for written confirmation of the \$30,000.00 the village has pledged for the project. Council President Hiner ask for an explanation on what funds the village received for the project, the village received partial CDBG funding, RLF funds from the county, and American Rescue Plan funds from the county. The new scope of project per the mayor is the intersection of S. Market St and East Washington than east to Cross Street. Ms. Wonner asked if there would be an added cost associated with the change in scope estimated project cost from Howells and Baird, the mayor did not believe there would be.

**RE: PLAYGROUND EQUIPMENT FROM MCKINLEY SCHOOL**

Mayor Wilson reported he spoke with Solicitor Beech regarding the village donating the equipment to the church from Kentucky. Mr. Beech sees no issue with this as long as the church is aware that all liability for the equipment would be the responsibility of the church. The mayor will contact the church.

**RE: TORNADO WARNING SIREN**

Mayor Wilson reported a former Mayor of Malvern OH contacted him, who told him several years ago Malvern was awarded a grant for their warning siren. The mayor is going to look into this, Council man Darcy said he was doing the same. Each will report to council and Chief Hall what they find.

**RE: FACEBOOK PAGES**

The mayor used the water line break over the weekend as an example of why the village needs a Facebook page and with it being approved several months ago should be completed by now. He explained that both the Village Pool Facebook page and the Village of Lisbon page are registered to someone who will not release the information. The pool page was given up and now he, Council woman Donnelley and the current pool manager can post. Council President Hiner ask if those who can currently post can be changed when needed, the mayor replied when the manager changes in addition when he and Linda are not in office, they will give their respective information to the next person. The main Village page has not been merged to date.

**RE: RESALE OF THE 2005 GMC 7500**

Council man Cox reported the original high bidder upon inspection refused the vehicle based on his opinion the frame was bent. The vehicle has since been inspected with a frame tool. The frame is not bent; however, the bed is twisted.

Cox made the motion to resale the truck as approved with the information of the bed being twisted put into the narrative on GovDeals.

Hiner 2<sup>nd</sup>

All Ayes  
Motion Passed

### **NEW BUSINESS**

#### **RE: ESTIMATED REVENUES AND EXPENDITURES FOR 2025 TAX BUDGET**

The estimated 2025 tax budget was presented to council for approval, Ms. Wonner explained this is just the beginning process of the budget that all these numbers could change before the final approval of the 2025 Annual Appropriation Ordinance. After answering a couple questions from the mayor in the fire levy fund and the general fund.

Hiner made the motion to approve the estimated 2025 tax budget for the county as presented.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

#### **RE: LANDSCAPING OF HILLSIDE AT VILLAGE HALL**

Council was presented with pictures of the proposed project on the hillside to the north of village hall below the upper parking lot including the total cost of \$49,436.39 in their packets. Ms. Wonner reported that she contacted several companies with SolidRock Hardscapes LLC being the only company who submitted a cost estimate. The village received a donation from the estate of Bernice Monter \$23,229.48 for flowers and gardens, these funds would be used for this project if approved.

Donnalley made the motion to approve the project as presented.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

#### **RE: COMMUNITY BULLETIN BOARD**

Judy Noel, the Executive Director of the Lisbon Chamber was present to discuss the idea of a community bulleting board in one of the squares. She said during the last concert on the square she was approached by some who thought a bulletin board would be nice. She showed council two options, one a locked wooden sign and the other just a sandwich board to be set in the Gazebo. Council thought the first option was better but would like to see what the actual sign would be before approved through the zoning process. She reported the next concert in the square is scheduled for June 15<sup>th</sup>, the new bike shop will also be having an event that day starting at 10:00 am with a band also. The event will be an all-day event with food trucks and other things to do during the day; she has already submitted the required paperwork to the police department as required.

#### **FISCAL OFFICER'S REPORT**

The following financial reports were submitted to council: May month end fund summary. All vouchers were presented prior to the meeting for review and signatures.

#### **STREET DEPARTMENT REPORT**

The street department vehicle inspection reports were submitted to council in their packet. Mr. Oliver reported the manhole/catch basin project is scheduled to start sometime between the middle of June and first part of July according to the company.

#### **FIRE DEPARTMENT REPORT**

Chief Hall reported that the association will be having their golf outing August 10<sup>th</sup> if anyone is interested in entering. He will report more when he has more information.

#### **PARKS COMMITTEE**

Council woman Donnalley reported from the parks committee that the committee inspected Playtown, there are some areas where splintering could happen the bad pieces of wood will be removed. The tire swing is going to be removed since it gathers water and is a hazard. The committee agreed if the donor the mayor had mentioned at the last meeting wanted to purchase new playground equipment that would be all right, however they do not suggest the one for one match as mentioned. The committee would like to finish up some other projects before committing to something like that, with Council man Cox saying projects will be done as they can be afforded. The committee feels that mulch can be held off and just let the grass be for the time being. The pool opened on time with a nice attendance considering the weather. There were 7 pool passes sold and several pool parties booked. The Salvation Army with the administration from the Community Action Agency will sponsor pool passes again this year. The pool does have a leak, this is believed to be in a return line. A camera will be used on the line at the end of the season since the leak is not an issue at the moment.

#### **BPA REPORT**

Chris Peterson, SR Plant Operator, reported McGuire Iron is ahead of schedule with the building of the tower, the crane is scheduled to be in town the first week in June, with painting to be started around the 20<sup>th</sup> of June. The tower will be a cream color with black lettering. The board looked into painting the lettering a "Lisbon" blue, there was not a shade close to the blue desired. Therefore, the board agreed to leave the lettering black.

#### **ZONING APPLICATIONS**

The most current zoning applications were distributed to the council in their packets.

With nothing further to come before the council, Mayor Wilson adjourned the May 28, 2024, meeting at 7:30 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer