

Board of Public Affairs Meeting April 25, 2023

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairman
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant operator Chris Peterson, Clerk Heidi Grimm, Dawn Thomas, Council President, and Mayor Peter Wilson.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the April 11th, 2023, meeting, Minutes accepted as written.

GUESTS: None

OPERATORS REPORT:

Regulatory Compliance

1. OEPA Sewer Reports submitted for March.
2. NPDES permit renewal; Jon and I continue to work with the EPA.
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS and OTCO.
5. Chris continues to work with the OEPA on our Booster Pump inspection reports, Backflow inspections and Cross Connection Survey's. To date all our Booster Pump inspections have been sent to the OEPA. All backflows in our system that are registered with the Health Department have been tested for 2022 except for 1. That backflow is being tested in the next couple of days. We have completed 59 on-site surveys' out of 228 survey's that needed to be performed in our system.

Projects

1. We received our second set of VOC results from our raw water at the wellfield. As before we had no detection of all chemicals we test for.
2. Bike trail on 154 – Chris continues to work with Rob from Marucci and Gaffney. There are no current updates.
3. North End Pressure Project – Our projects were sent out to Bid on March 31st. Jon and Chris have continued to receive many phone calls concerning these projects. We have also met several contractors onsite with questions.
4. St Rt 45 and Adams Rd Line extension – We continue to wait on the WSLRA to release their project funding. After everything calms down with the North End Pressure Project, we are planning to send the design engineering out to bid.

Infrastructure Maintenance

1. Chris continues to wait on ACI on the patching of the St Rt 45 tank and Wellfield Cell systems. He has spoken with Vik and as soon as everything for the Booster Station is wrapped up, he will be working on this.

2. Chris is working with the property owner at 960 N Market St who has been having issues with their sewer backing up. Chris has spoken with Jon from Howells and Baird and as soon as the North End Pressure Project bids are finished, he will be looking at this.

Curb Stops

Ongoing Responsibilities

1. Red cards were delivered (63 of them)
2. Our crew turned the water at the pool. The good news is we only had one small drip at in the filter room.
3. Chris spoke with Northeast Ohio Truck Driver Training last week regarding Laura's CDL class. They advised the state grant was approved and were just waiting on Paperwork from the state. Chris has a call scheduled again with them at the end of this week. Her class would start May 20th.
4. North Market St. Sewer – flowing good.
5. Gary Espenschied from OTCO will be in on May 2nd to review our Cross Connection Survey's and answer questions that have come up during the process.
6. Our crew has begun mowing and trimming for the season.
7. Chris spoke with the plumber that is working on running water service to 9204 St Rt 45. He stated he would give Chris a call to look at everything the next time he is in town.
8. Chris has been working with Liquid Engineering on a quote for inspecting and cleaning all our storage tanks. Chris did reach out to the OEPA regarding the Standpipe and our OEPA rep agreed that we did not need to have that tank done this year since it will be torn down next year.
9. Chris did reach out to Bradley Tucker from Perso Insurance via email regarding the old Vac-con. Still waiting to hear back.

Time Off

Jason will be off April 27th, 2023.

Jim will be off every Monday until Memorial Day

Chris will be off April 26th to 28th and May 10th to 12th, 2023.

Chris will be at an OTCO Board meeting on May 5th, 2023.

Jason will be off May 30th to June 5th, 2023.

Clerk's Report – Billing has been processed and will be mailed Wednesday. We have enclosed notices for the changes in billing.

Unfinished Business:

- A. Update of North End Pressure Project
 1. Bid Opening for North End Pressure Project was April 25, 2023, 11am There were 3 Bids for Part 1 and 5 Bids for part 2.
- B. N. Market St Sewer line replacement – no report.
- C. Annexation to receive village water – Nor report.

- D. Engineering for Spruce St - Sanitary Sewer Extension –No report.
- E. Line extension on North end of town – No report.
- F. CDL – See operators report.
- G. Status of letter for Mr. Burke of 253 W Spruce St. – No report.

1. New Business

- A. Backhoe repair
Motion by Mr. Snyder to have Mr. Shivers repair the backhoe up to \$3,500.00. To include leaking cylinders, heater repair and aftermarket lighting installed. Second by Ms. Bailey
Motion Passed
- B. Quote for Vac-con Lane at the garage.
\$10,000.00 for materials
\$ 3,200.00 labor
No action taken at this time.
- C. Motion made by Mr. Hoover to recommend to council to approve the resolution authorizing the Mayor to enter into a subsurface easement agreement with Columbia Gas Transmission, LLC for Parcel #08-5002.000. Send by Ms. Bailey.
Motion Passed
- D. Motion made by Ms. Bailey to pay for Annual service agreement with Corpro for Cathodic Protection Corrosion Control System at a cost of \$1,490.00. Second by Mr. Snyder.
Motion Passed
- E. Motion to approve the quotes from Liquid Engineering of \$18,125.00 for cleaning of Clearwell tank, Reservoir, Wellfield tank and raw water tank, giving Mr. Peterson the discretion to do them as funds allow.
Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Mr. Hoover.

Motion Passed

Meeting adjourned by Chairman Hoover.

Attest

Approved
